

Clinical Experience (CE) Evaluation Form
SECONDARY TEACHER PREPARATION PROGRAM
Utah State University

NOTE: Mentor Teachers fill out the CE evaluation form and send it to the Office of Field Experiences, Department of Secondary Education, Utah State University, 84322-2815 (FAX 797-1441). Addition CE criteria - specified by the USU methods instructor-may be attached on a separate form. Copies of final CE evaluations will be provided to the University methods instructor by the Office of Field Experiences.

USU Student _____ School Site _____
USU Methods Instructor _____ Grade/Content Area _____
Semester _____

Check any classroom activities in which the USU student participated under your supervision.

- ___ tutoring individual students
- ___ leading small-group activities
- ___ correcting papers, filing, and/or entering grades
- ___ teaching mini-lessons or leading whole-class activities
- ___ designing enrichment projects
- ___ preparing study guides, quizzes, or classroom demos
- ___ supervising class activities, exams, or special projects
- ___ working with at-risk or special needs students
- ___ soliciting and getting feedback from mentor teacher (e.g. resources, "how to" advice, strategies)
- ___ meeting with parents or school officials
- ___ OTHER (please describe): _____

Identify observed strengths of the USU student as well as any suggestions.

Strengths _____

Suggestions _____

Mentor's overall rating of Clinical Student's Performance (circle one-see other side for guideline):

1	2	3	4
Exceptional	Above Average	Average	Below Average

Clinical Experience Honorarium Payment

Mentor Teacher _____ SS# _____
Home Address _____

Please check the completion of time for clinical experience under your supervision at the school site.

- _____ 30 hours minimum (full-time placement) - \$50 payment
- _____ ½ time placement if shared with another mentor teacher - \$25 payment

GUIDELINE FOR RATING CLINICAL STUDENT PERFORMANCE

This assessment guide is designed to assist you as you evaluate and rate your clinical student on the Clinical Experience (CE) Evaluation Form. It is understood that clinical students will most likely not engage in the same activities everyday, and there may also be some that they never do (e.g. record keeping). Please assess performance based on the experiences s/he has had.

The numerical ratings on the Clinical Experience (CE) Evaluation Form are described below.

- 1 = Successful at every attempt
- 2 = Successful at most attempts
- 3 = Successful with half of the attempts
- 4 = Successful with less than half of the attempts

Place one of the above ratings in the space provided beside each descriptor below. Taking an average will help you decide how to mark your clinical student's overall performance on the front of this page.

- _____ S/he is confident and poised, uses correct grammar, dresses professionally, and is comfortable with his/her authority.
- _____ S/he is prompt, well-prepared, organized, enthusiastic, and happy.
- _____ The exceptional student is accepting of and appropriate with all students, can gain and maintain attention, can implement classroom rules, and intervenes appropriately.
- _____ The student has a positive tone, works well with adults, and informs the mentor teacher and university professor if s/he must be absent.
- _____ An exceptional student is reflective, aware of own performances, asks for help, and works to improve performance.
- _____ S/he conducts lessons with relative ease, demonstrating appropriate skills and content knowledge.
- _____ The student keeps accurate records and can reasonably assess students' work.
- _____ S/he attends your class for a minimum of 30 hours.

NOTE: In order for a mentor teacher to be reimbursed for his/her supervisory role, we need a SS#. Even if you have provided your number many times in the past, that number is not readily available in order to protect your identity. It is needed each time you are to be reimbursed for services. Once this form has been received and your SS# recorded, it will be removed from this form.